

# Let's Get Serious about Paper Recycling in City Buildings!

City employees in City Hall and the Lombardi Building will soon receive a "trash buddy" for the small amount of office trash generated. Employees at the new City Annex and at DPW have been using them since February 2004! The trash buddy clips on to your recycling bin (which is only for mixed paper and flattened cardboard) and reflects the City's commitment to moving toward our goal to recycle 40% by December 2005.

Wondering how you can fit your trash into this small container?

## Realize that:

- **Almost all of your office waste is paper**
- **Office trash is removed daily**
- **Kitchenette and hallway trash barrels are for trash from lunch**



Please remember and remind others that all paper is recyclable and to flatten cardboard to 3'x3'. No need to remove paper clips, staples, rubber bands, wire spirals or even plastic windows on envelopes! No coffee cups, tissues, paper towels, blueprints or hard cover books in your recycling bin. If bins are contaminated with trash, custodians will throw everything out.

## Recycle. A little effort, a big difference.

Questions? Contact Randi Mail, Recycling Director at [rmail@cambridgema.gov](mailto:rmail@cambridgema.gov) or x4866.